**Minutes of Pilton Playing Field Trustees Meeting Tuesday 20th August 2024**

1. Present: Terry Moulder, Jo Ferguson, Andrew Reilly, Tom Hollings, Kelly Sumner, Tracey Mapstone, Joy James, Naomi Wilson, Dee Nobbs
2. Apologies: Owain Powell, Joe Marcangelo Lyons, Sophie Burr
3. Declarations of Interest: none
4. Approval of previous meeting minutes. Minutes approved.
5. Matters arising from previous meeting.
	1. AR raised that on inspection more damage to field. Some deep rutting in one area that will need to be repaired. All agreed that in future years will have a trustee meet with GFEL prior to them leaving to inspect field. We can then ask them to complete the repairs before they leave. **KS and AR will inspect areas after this meeting and report back on what needs to be done**.
	2. **TMo to organise wood chippings**
	3. AR looked at fencing/gate repairs, some.
	4. **KS will fit lock tomorrow**
	5. **JF still to get quotes for ground maintenance**. JJ has enquired with her contact but they are not interested.
6. Maintenance
	1. KS has done a walk round and updated the spreadsheet. Jobs discussed and allocated to Trustees to get quotes. **KS will circulate the spreadsheet**.
	2. AR suggested that we make a list of all the maintenance jobs and prioritise these.
	3. TMa will find previous quote for skate park rail which was for the top end to stop boards from going down the hill towards the MUGA. This had been requested by users. ROSPA had also mentioned a rail in previous inspection. Unsure if this was in the same location. Will await ROSPA report for this year before make a decision on additional rails.
	4. Basketball hoop needs replacement ring. TH has ordered during meeting and will request refund from JML. Agreed budget £50
	5. Netting needed at the side of MUGA to prevent loss of tennis balls. **DN to organise this.**
	6. Nettles need strimming. Agreed that once TMo organises wood chipping will form a team to do woodchipping and strimming. All those with who are available will join on date to join. JF, JJ, NW TH, KS all agreed to help. date TBC
	7. Agreed to leave skate park gate as not essential.
	8. Would like to move exercise bike – ideally up towards the playpark. Will need fixed properly. Agreed to leave this until we are doing the playpark.
	9. Paint windows in pavilion. **TH has organised for a quote.**
	10. Internal painting of Pavilion and cork board placement. **TH has organized a quote.**
	11. Paving tiles outside need repair. **JF will get quotes for repair**.
	12. Railings outide the building entrance, TMo previously got quotes for this but not agreed. **TMo to get quotes**
	13. New signs needed. dogs on leads. Playing fields open dawn until dusk.
	14. Notice board needs staining. **TH to ask for this to be included in quote**.
	15. Internal painting of toilets etc TBC awaiting plans for refurbishment.
	16. Replacement door handles. **AR going to look and fix if he can**
	17. Ash tree needs felling. JML & KS going to do this.
	18. Broken Tiles on the roof. **TMo will contact Ted Rodger’s for quote**
	19. Whoever doing walk around take brown bin and empty to blue bin and also do some litter picking. Village litter picking on 12th October.
	20. NW will ask YC to help on this and come to playing fields. Meeting 12TH October at village hall
7. Finance
	1. All reviewed monthly report from JML. no concerns
8. AOB
	1. NW has asked for key for YC. This will be organised.
	2. AR has spoken with SB, Tuesdays are still difficult for her If needed may need to step down and ask for replacement. Agreed that we can co-opt a football club representative if needed.
	3. TH working on just giving page.
	4. KS shared some funding opportunities he had come across. Will details to fundraising team.
	5. JJ asked that if anyone else comes across funding options to share with fundraising teams as so far no leads. **TH will try to co-cop and JJ will try Tesco again.**
	6. KS confirmed that the Parish Council have been given a pot of money by the festival that we can apply for. Eligible groups need to prove that 75% of user group are from the village. Application by forms that are available from the clerk. **JF will email Clerk for form.**
	7. DN asked about tennis handle. OP not at meeting but he has confirmed that one has been purchased.
	8. TMo asked for volunteers for the bar.
9. Date of next meeting Tuesday 17th September 7pm.

